



## Registering for PGCC SAGE Classes

This guide shows Riderwood residents who are enrolled in Prince George's Community College (PGCC) Seasoned Adults Growing Educationally (SAGE) program how to register (sign up) for classes online. It is for residents who are comfortable using a computer and want to sign up independently when registration for the Spring 2026 semester opens at 7:00 a.m. on January 28, 2026.

For residents who would like assistance, the Continuing Education Committee (CEC) provides in-person help. Those students can submit the paper registration form from the back of the Spring 2026 Riderwood PGCC Course Catalog in-person on January 28, 9:00 a.m. – 11:00 a.m., in the Town Center Celebrations Room. See the catalog for details on what to bring.

These instructions are for new enrollees as well as for returning students who updated their passwords in the last 90 days. Residents can find all instruction packets and course catalogs under “Continuing Education Committee” on [Riderwoodlife.com](http://Riderwoodlife.com) and on MyErickson (Resident Resources icon). Returning students who forgot their username or have not checked their passwords can follow the steps in *Retrieving Your Username and/or Resetting Your Password for MyPGCC* before trying to register. By completing the steps in this guide, residents can register online on or after Friday, January 9, 2026, for Zoom and non-Riderwood classes and on or after Wednesday, January 28, 2026, for in-person classes at Riderwood.

The Riderwood Continuing Education Committee (CEC) recommends that residents access the college website through a personal computer or tablet rather than with a mobile phone. PGCC recommends that Windows users use Chrome as their browser. Firefox and Edge also work. Mac users can register using Safari. Students registering online must have a mobile phone to receive notifications by text message or an email address to which PGCC can send college-related information. PGCC's website uses two-factor authentication, which means users need their cell phone or email access nearby when logging in.

*(See reverse side)*

Students who register online must pay for their classes by credit card. If they want to sign up for more than two classes and would like a scholarship to cover the cost of all their additional classes, they should only sign up online for the two classes they most want to take and then drop off a registration form at the in-person Registration help session on Wednesday, January 28, for the remaining scholarship classes. Proof of payment is not necessary.

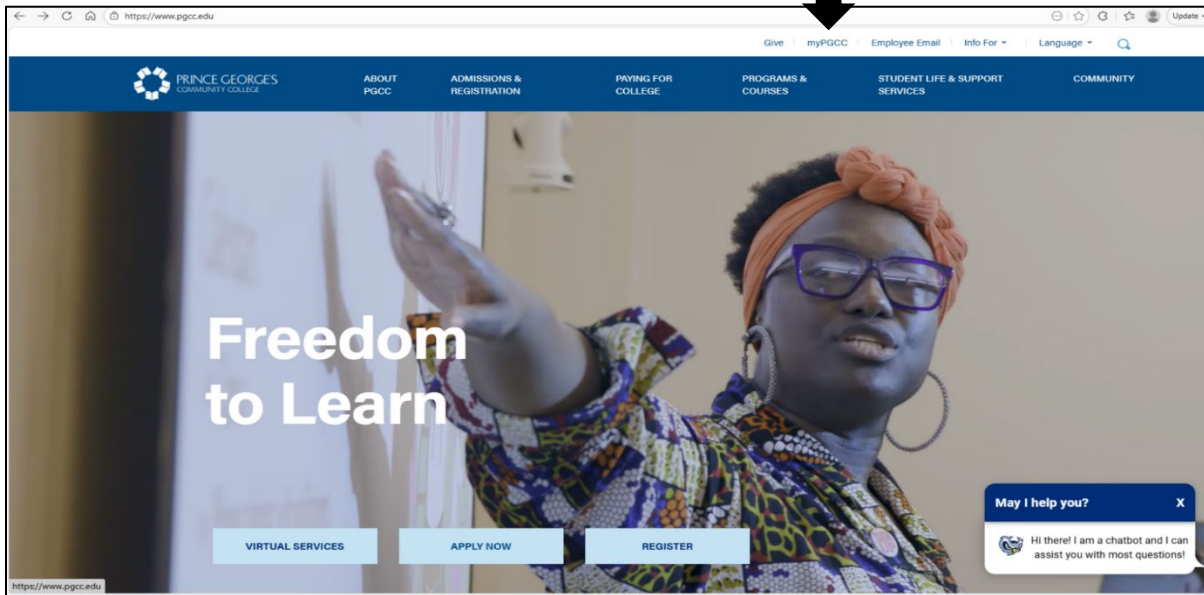
If registering in-person in Celebrations, students may only pay by check. They fill out the registration form (last page of the catalog) and bring their checks to Celebrations, where CEC volunteers review and collect their materials. Riderwood staff leaves a confirmation of classes in student cubbies by 8:00 p.m. that Friday, January 30 for those that registered in person.

Can't make Registration Day? Contact Community Resources Coordinator, Sydney Siegel, at 301-572-8392 or [Sydney.Siegel@erickson.com](mailto:Sydney.Siegel@erickson.com) before February 20 to register and pay by check. Last day for scholarship requests is February 9.


1. In your browser's search field, type [pgcc.edu](https://www.pgcc.edu).

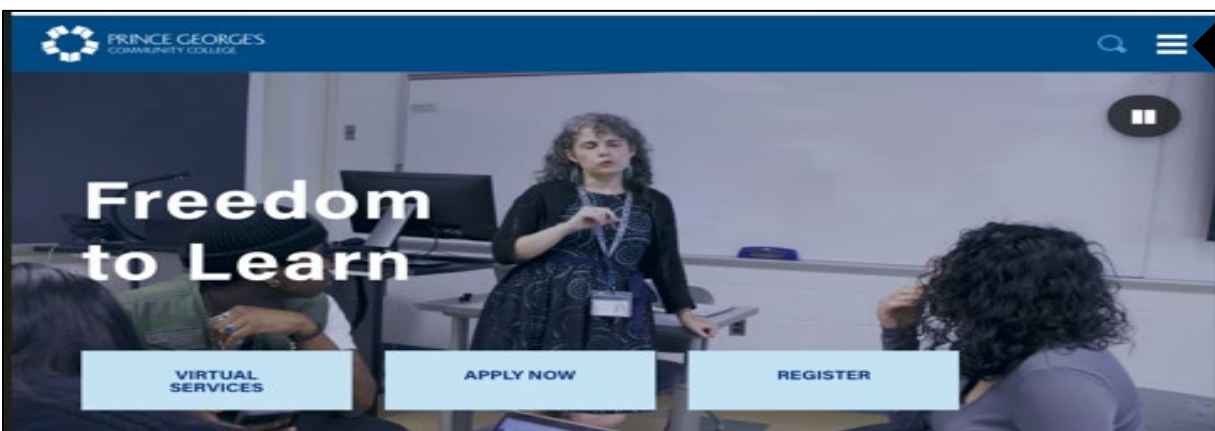


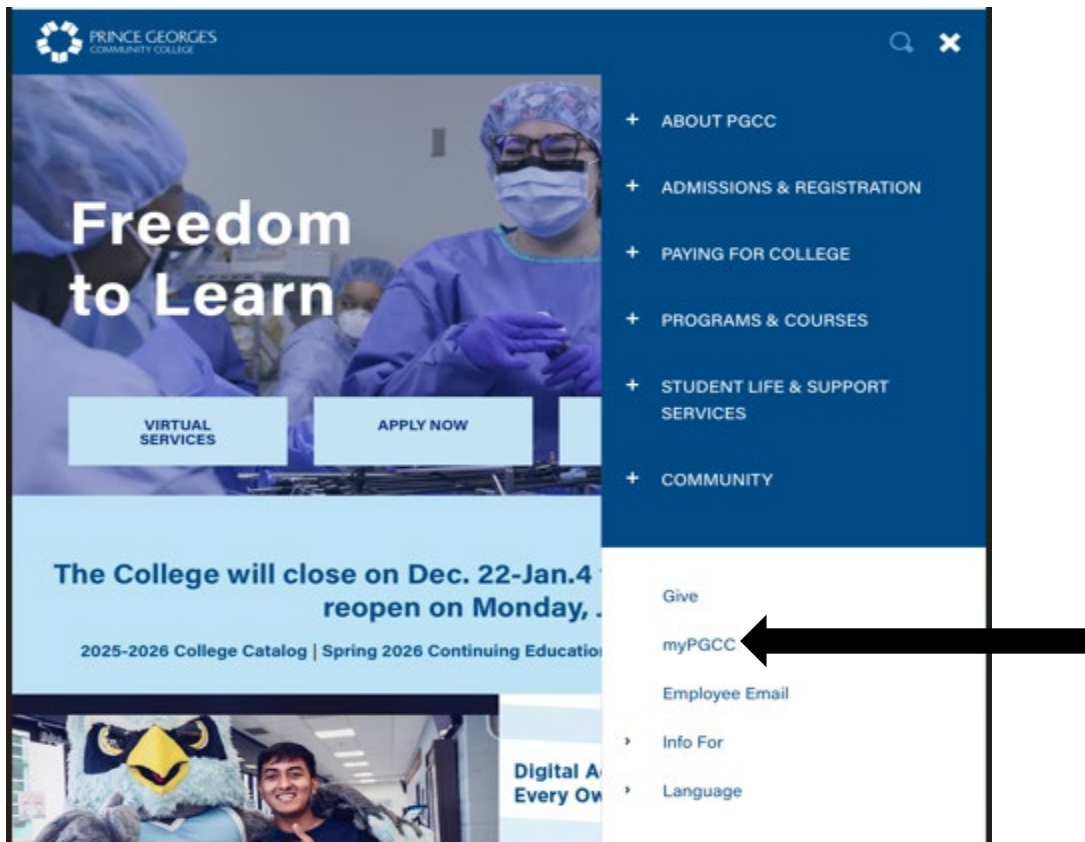
2. Press **Enter**. *The PGCC Portal appears.*



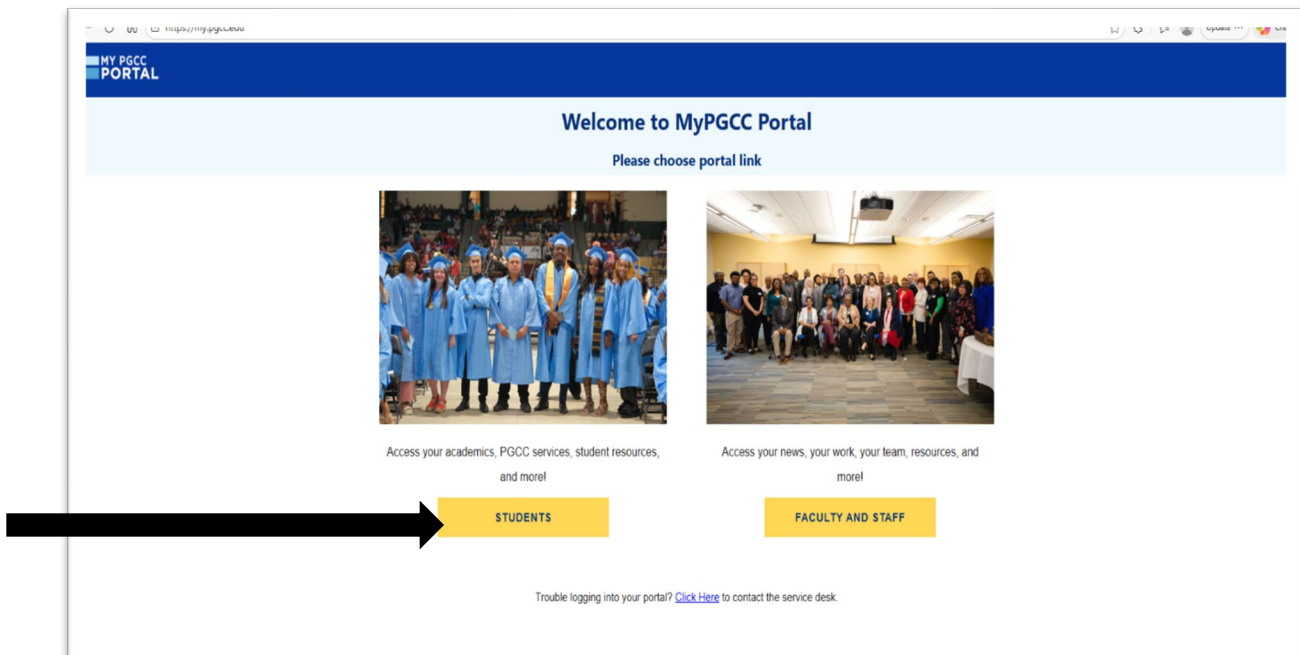
3. Click on “MyPGCC” ( [myPGCC](#) ) located at the top of the tool bar (as pictured above).

Or If your computer screen does not display options across the blue menu at the top of your webpage then click on the **3 parallel lines** [  ] at the top right corner of the page to activate the drop-down menu. The drop-down menu will appear. Scroll Down the menu and Click on MyPGCC





4. *The Welcome to MyPGCC Portal appears.* Click on Students.



5. The PG Community College Log In page appears.

PRINCE GEORGE'S  
COMMUNITY COLLEGE

Username [Forgot Username?](#) [FAQs](#) [First Time Login](#)

Enter your username (e.g. jsmith123)

Password

Enter your password


Login Forgot Password?

Having Trouble? [Contact the Technology Service Desk](#)

6. In the Username textbox, if necessary, type your username, and in the Password textbox, type your password.

7. Click **Login**.

- a. If all your data is correct, the *Multifactor Login Required dialog box* appears. Go to Step 14.  
Or
- b. If your Password has expired, the *Change Password Dialog box* appears. See separate document titled “Retrieving Your Username and/or Updating Your MyPGCC Password” for step-by-step instructions.  
Or
- c. If your Username or Password is Incorrect, the *Invalid username or password dialog box* appears. Check that you entered your username correctly and if necessary, correct it and try to log in again. (If successful refer to step a.) If your username is correct, but you still see the Invalid username or password screen – click **Forgot Password**.



PRINCE GEORGE'S  
COMMUNITY COLLEGE

Invalid username or password - please try again

Username [Forgot Username?](#) [FAQs](#) [First Time Login](#)

Username

Password

Login [Forgot Password?](#)

Having Trouble? [Contact the Technology Service Desk](#)

8. *The End User Self-Service dialog box appears.*

END-USER SELF SERVICE

A One Time Passcode (OTP) has been sent to your phone:  
**xxx-xxx-5578**

It could take 10 to 15 seconds to be delivered. Upon receipt, please enter the OTP below and click the button to continue.

Username

Requested Action Reset Forgotten Password

2nd Factor / One Time Passcode

[Choose a different authentication method.](#)

Continue

Cancel

9. Near the top of the page, the website indicates in red whether the One-Time Passcode went to your phone number or your email address. The example above indicates the passcode went to the student's phone via text message. If the code went to a phone number, in your mobile phone text message app, find your 2nd Factor/One Time Passcode and type it into the 2nd Factor/One Time Passcode textbox. If the code went to an email address, check your email Inbox for a new message with a one-time passcode and type it into the 2nd Factor/One Time Passcode textbox.



10. Click **Continue**. *The Password Complexity Rules dialog box appears.*

The screenshot shows a dialog box titled "END-USER SELF SERVICE" with the instruction "Please enter your new password in the fields below." A green-bordered box titled "Password Complexity Rules" lists the following requirements: "Your new password must satisfy the following rules:", "At least 8 characters long", "Not contain any parts of your name", "Contain characters from 3 of the following categories:", "1. Uppercase characters (A - Z)", "2. Lowercase characters (a - z)", "3. Base 10 digits (0 - 9)", "4. Non-alphanumeric (e.g. !, \$, @)", and "Not contain the < char OR &#". Below the rules box, there are input fields for "Username" (with a dropdown arrow), "Requested Action" (set to "Reset Forgotten Password"), "New Password", and "Confirm Password". At the bottom are "Continue" and "Cancel" buttons. Three black arrows point to the "New Password", "Confirm Password", and "Continue" fields/buttons.

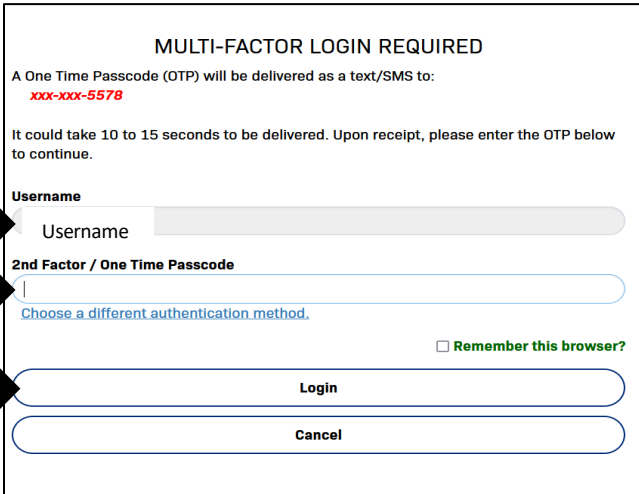
11. In the *New Password* textbox, follow the rules to type your new password.

12. In the *Confirm Password* textbox, type the same new password. Make a note for yourself of your new password.

13. At the bottom of the dialog box, click **Continue**. *The Password Reset Successfully dialog box appears.*

The screenshot shows a dialog box titled "END-USER SELF SERVICE" with a green box containing the text "Password Reset Successfully" and a blue link "Continue logging in". A black arrow points to the "Continue logging in" link.

14. Click **Continue logging in**. *The Multi-Factor Login Required page appears.*

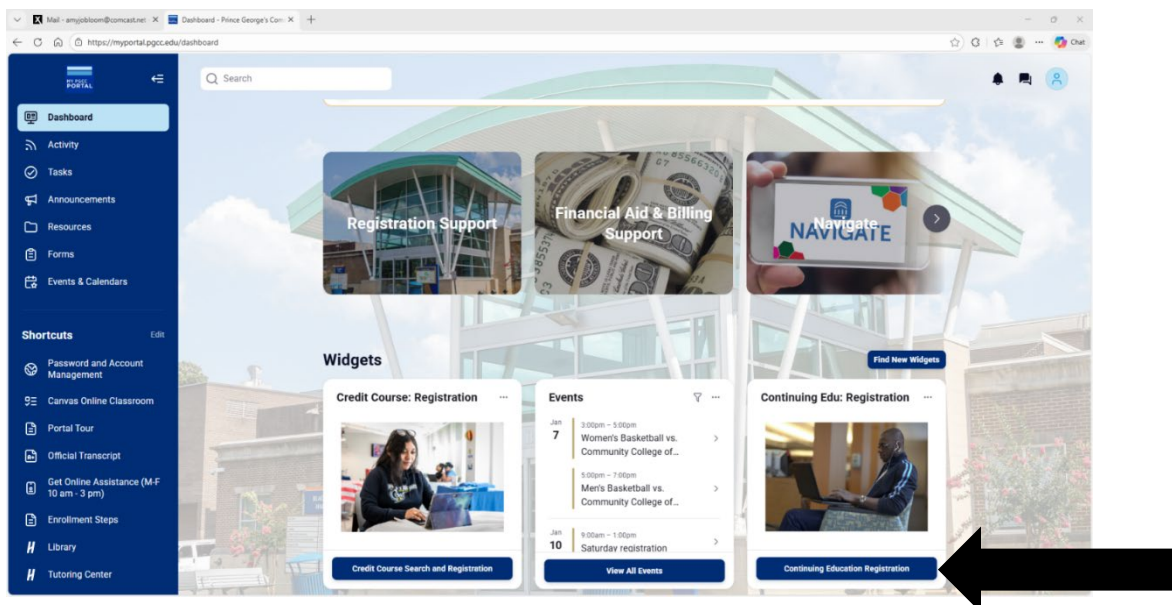


The image shows a 'MULTI-FACTOR LOGIN REQUIRED' page. At the top, it states: 'A One Time Passcode (OTP) will be delivered as a text/SMS to: xxx-xxx-5578'. Below this, it says: 'It could take 10 to 15 seconds to be delivered. Upon receipt, please enter the OTP below to continue.' The form includes a 'Username' field, a '2nd Factor / One Time Passcode' field, and a link to 'Choose a different authentication method.' There is also a checkbox for 'Remember this browser?'. At the bottom are 'Login' and 'Cancel' buttons. Three black arrows point to the Username field, the 2nd Factor field, and the Login button.

15. Near the top of the page, the website indicates in red whether the One-Time Passcode went to your phone number or your email address. The example above indicates the passcode went to the student's phone via text message. If the code went to a phone number, in your mobile phone text message app, find your 2nd Factor/One Time Passcode and type it into the 2nd Factor/One Time Passcode textbox. If the code went to an email address, check your email Inbox for a new message with a one-time passcode and type it into the 2nd Factor/One Time Passcode textbox.

16. Click **Login**.

*If PGCC accepted your password, the MyPGCC dashboard appears. Click on the Continuing Education Registration widget.*





17. The Welcome to Owl Link Academics CE-Course Search and Registration page appears. Click on Login to Register.

PRINCE GEORGE'S COMMUNITY COLLEGE

Welcome to Owl Link!

New Continuing Education students  
[Create an account at Prince George's Community College](#)

Returning Continuing Education Students  
[Login to Register](#)

Registration for Winter 2025 begins on October 27. Registration for Spring 2026 begins on October 27 for returning students and November 3 for new students. Meet with an advisor today to plan your courses. Meet with an advisor today to plan your courses. Courses are offered in many formats to fit your needs, including flexible online, scheduled remote, and several hybrid options. This schedule is subject to change. Keep checking the schedule often, as new sections may be posted regularly! [Click here](#) for more information.

Click the Student Finance tile to pay your bill. More information about tuition and payment options can be found [here](#).

Search for Sections

Catalog Advanced Search

Meeting Start Date or After: 12/30/2025

Meeting End Date: M/d/yyyy

Course Code or Keyword: Enter Course Code Number or a Keyword

Days Of Week: ☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

Time Of Day

18. The Welcome to Owl Link Academics CE-Course Search and Registration page will refresh. You will see your username on the upper right side of the top bar.

PRINCE GEORGE'S COMMUNITY COLLEGE

Academics · CE-Course Search and Registration

Welcome to Owl Link!

New Continuing Education students  
[Create an account at Prince George's Community College](#)

Returning Continuing Education Students  
[Login to Register](#)

Registration is open for Summer 2025 and Fall 2025! Meet with an advisor today to plan your courses. Courses are offered in many formats to fit your needs, including flexible online, scheduled remote, and several hybrid options. This schedule is subject to change. Keep checking the schedule often, as new sections may be posted regularly! [Click here](#) for more information.

Click the Student Finance tile to pay your bill. More information about tuition and payment options can be found [here](#).

Search for Sections

Catalog Advanced Search

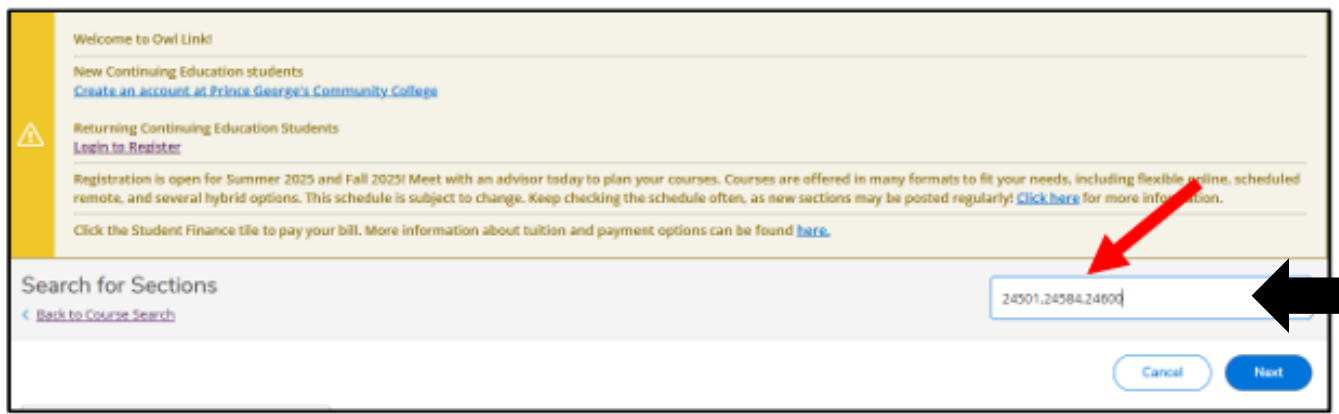
Meeting Start Date or After: 7/8/2025

Meeting End Date: M/d/yyyy

Course Code or Keyword

19. Find your classes and their SYN numbers in the *Riderwood PGCC SAGE Course Catalog – Spring 2026*.

20. Type in the SYN number(s) you are registering for in the “Search for sections” box. If you have multiple classes type them in at the same time separated by a comma. You must enter a space between the comma and the next number (e.g.: 23444, 23445, 23446). When you have entered all of your class SYN numbers Press “Enter” on your keyboard.



The screenshot shows the Owl Link registration page. At the top, there is a welcome message and links for new and returning students. Below this is a section for registration, stating that registration is open for Summer 2025 and Fall 2025. The main section is titled "Search for Sections" and contains a text input field with the example text "24501,24584,24600". A red arrow points to the input field, and a black arrow points to the "Next" button. There is also a "Cancel" button.

**NOTE 1: If you have multiple courses, you MUST type all sections in at the same time (see example above). Otherwise, the system will not allow you to add additional sections to your cart if you enter them one at a time.**

NOTE 2: If you are requesting a scholarship, you will only add and pay for 2 courses using Owl Link. To register for additional courses via scholarship you must submit your registration form at the in-person Registration session on the morning of January 28 in the Celebrations Room or contact Community Resources Coordinator, Sydney Siegel, at 301-572-8392 or [Sydney.Siegel@erickson.com](mailto:Sydney.Siegel@erickson.com) after Registration day.

21. After you press Enter, the selected course(s) will appear on your screen.

New Continuing Education students  
[Create an account at Prince George's Community College](#)

Returning Continuing Education Students  
[Login to Register](#)

Registration for Winter 2025 begins on October 27. Registration for Spring 2026 begins on October 27 for returning students and November 3 for new students. Meet with an advisor today to plan your courses. Meet with an advisor today to plan your courses. Courses are offered in many formats to fit your needs, including flexible online, scheduled remote, and several hybrid options. This schedule is subject to change. Keep checking the schedule often, as new sections may be posted regularly! [Click here](#) for more information.

Click the Student Finance tile to pay your bill. More information about tuition and payment options can be found [here](#).

Search for Sections

[Back to Course Search](#)

Search for sections...

Cancel Next

Filter Results

Availability

☐ Open and Waitlisted Sections

☐ Open Sections Only

Locations

☐ PGCC at University Town Ctr

Terms

☐ Spring 2026 C E Semester

Days of Week

☐ Monday

☐ Wednesday

Time of Day

Filters Applied: None

ART-903-26538 (26538)  
Design and Production/Crafts/P

Seats 0 Times Locations Instructors

8 / 15 / 0 W 1:00 PM - 3:00 PM 2/11/2026 - 5/13/2026 Senior Centers, District Heights Senior Center TBA Cockrell, C

ART-911-26457 (26457)  
Painting I for Senior Citizens

Seats 0 Times Locations Instructors

25 / 26 / 0 M 1:00 PM - 3:00 PM 2/9/2026 - 5/11/2026 PGCC at University Town Ctr, University Town Center 148 Schreib, L

Page 1 of 1

22. For each course, click **Select**.

ART-903-24501 (24501)  
Design and Production/Crafts/P

Seats 0 Times Locations Instructors

3 / 20 / 0 M 10:00 AM - 12:00 PM 10/6/2025 - 1/12/2026 Online, Zoom TBA Lecture Vitale-Reddy, C

Select

23. The "Section Details" pop-up appears. Click **Add Section**.

Section Details

ART-903-24501  
Design and Production/Crafts/P  
(24501)  
Fall 2025 C E Semester

Instructors Vitale-Reddy, C (vitala@1166@pgcc.edu)

Meeting Information M 10:00 AM - 12:00 PM 10/6/2025 - 1/12/2026 Online, Zoom TBA (Lecture)

Dates 10/6/2025 - 1/12/2026

Seats Available 0 8 / 20 / 0

Credits 0 CEUs

Grading Graded, Audit

Requisites None

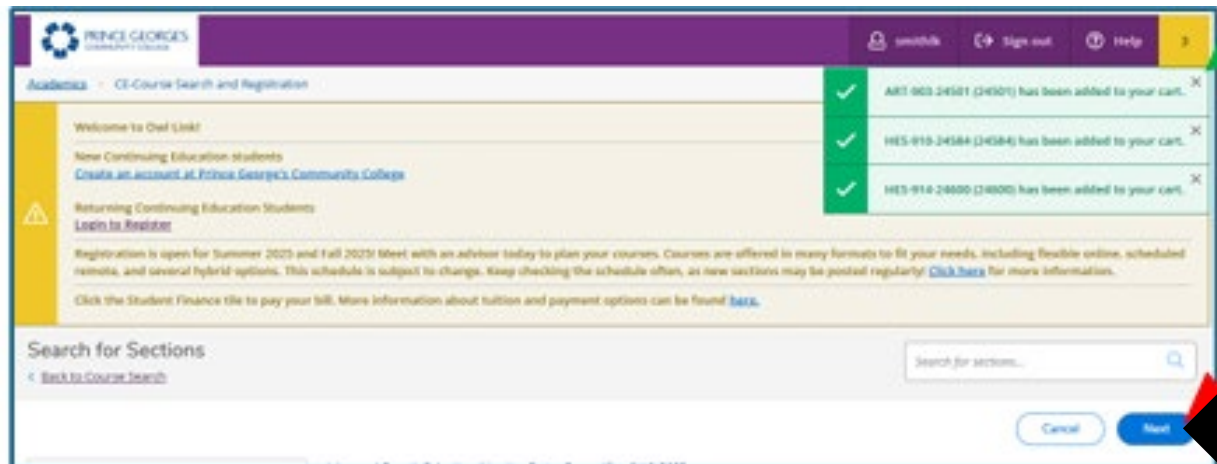
Course Description Course teaches students the art and business of creating quality craft items for sale and personal use.

Topic SAGE, Arts & Entertainment

Books Total

Close Add Section

24. Your Cart will show the selected course in Green in the top right corner.



25. If you have more than one course, continue steps 22 – 24 to **Select**, and **Add Section** until all courses appear in the shopping cart in Green in the top right corner (see picture above).

26. Review your course(s) listed on the page and displayed in the Green Shopping Cart and Click **Next** .

27. *The CE Course Search and Registration – Additional Details page appears.* You do not have to complete the Additional Details section. Review your selected courses and if all is OK Click Submit. If this is not what you wish to register for Click Reset and Cancel and the screen will return you to the Course Selection Page (refer to step 20).

A screenshot of the 'Register and Pay for Continuing Education Classes' page. The page has a sidebar with navigation icons (home, catalog, student, user) and a main content area. At the top of the main content area is a yellow banner with registration information. Below this is a section titled 'Register and Pay for Continuing Education Classes' with a link to 'Return to Instant Enrollment Course Catalog'. Underneath is the 'Additional Details' section, which contains four dropdown menus: 'Education Goal' (with 'Please Select' as the current selection), 'Class' (with 'HES-910-18539 Healthy Living for Older Adult (18539)' as the current selection), 'Reason for Taking' (with 'Please Select' as the current selection), and 'How You Learned About this Class' (with 'Please Select' as the current selection). At the bottom of the page are three buttons: 'Cancel', 'Reset', and 'Submit'. A black arrow points to the 'Submit' button.

28. *The Register and Pay for Continuing Education Classes page appears displaying your selected class(es).* Review your payment summary page. When satisfied with your class listing Select your **Payment Method** from the drop-down list and then Click the **Proceed to Payment** button.

Register and Pay for Continuing Education Classes

< Return to Additional Information form

Pay for Classes

Before registering, you can choose to add/remove classes.

Seats	Times	Locations	Instructors
<b>ART-903-04873 (04873)</b> Design and Production/Crafts/P \$40.00 <a href="#">Delete</a>			
20 / 20 / 0	M 10:00 AM - 12:00 PM 10/2/2023 - 1/8/2024	Senior Center, Zoom TBA Lecture	Vitale-Reddy, C
<b>HIS-916-04832 (04832)</b> American History - Slct Topics \$40.00 <a href="#">Delete</a>			
15 / 15 / 0	Th 1:00 PM - 3:00 PM 10/5/2023 - 1/18/2024	Community Center, Zoom TBA Lecture	Cipriani, V

[Add More Classes](#)

**Courses Summary**

ART-903-04873 Design and Production/Crafts/P (04873)	\$40.00
HIS-916-04832 American History - Slct Topics (04832)	\$40.00
<b>Total</b>	<b>\$80.00</b>

**Payment Details**

Click Proceed to Payment to pay the section's cost.

Payment Methods \*

Please Select

[Cancel](#) [Proceed to Payment](#)

© 2000-2023 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)

**Note 1: The Add More Classes Button does not work at this time.** If you wanted to register for more classes then have been selected, you can DELETE all the classes and start over, this time filling in ALL of the courses you want to take in the Search for Sections box at the same time (See Step 20).

OR

You can pay for the class(es) you have selected and then repeat the registration process to register for any additional class(es).

**Note 2: If you do not want to register for a specific class listed, Click the Delete button. This is your Last Chance to Delete a class if you decide you do not want to pay for it.**

**Note 3: If the charge per class is any more than \$40, you may have been flagged as an out-of-county resident. Please contact the SAGE office at [sage@pgcc.edu](mailto:sage@pgcc.edu) or 301-546-0923 to register or come to the in-person Registration Day in Town Center Celebrations Room from 9am-11am on January 28.**

Remember, you can receive a scholarship for all additional classes after paying for two or more, but you cannot request scholarship online. You must request the scholarship by submitting your registration form at the in-person Registration session on the morning of January 28 in the Celebrations Room or contact Community Resources Coordinator, Sydney Siegel, at 301-572-8392 or [Sydney.Siegel@erickson.com](mailto:Sydney.Siegel@erickson.com) after Registration day.

29. The *Payment Review page appears*. Make sure that the courses you want are listed. If you need to change the course list (delete a selected course) click **Return to Pay for Classes** to make your corrections. Then proceed again to the Payment Review area. When you are satisfied with your course listings and charges, Click **Pay Now**.

The screenshot displays the 'Payment Review' page. At the top, there is a navigation bar with 'Academics' and 'CE-Course Search and Registration'. Below this, a yellow banner contains welcome messages and links for new and returning students. The main section is titled 'Payment Review' and includes a link to 'Return to Pay for Classes'. A table lists the selected courses and their costs:

Item	Amount
ART-903-04873 Design and Production/Crafts/P (04873)	\$40.00
HIS-916-04832 American History - Slct Topics (04832)	\$40.00
<b>Total Cost</b>	<b>\$80.00</b>

Below the table, the payment method is listed as 'VISA Charge'. At the bottom, there is a blue 'Pay Now' button. Two black arrows are overlaid on the image: one points to the 'Return to Pay for Classes' link, and the other points to the 'Pay Now' button.







30. The PGCC Pay with credit or debit card page appears. Input your Credit Card information into the boxes. When the form is complete, at the bottom of the page, click the Final **Pay Now**.

Prince George's Community College

Order summary  
Total (USD): 80.00

Pay with credit or debit card

Card Number

Expiration Date mm / yy  /

CSC (optional)   
[What is this ?](#)

Billing Address

First name  Hector

Last name

Country (optional)  United States of America

Billing address   
If your billing address is a PO Box, please enter the number first. Example: PO Box 123 would be entered as 123 PO Box.

City  Silver Spring

State  Maryland

ZIP  20904

Phone Number (optional)

Email Address (optional)

**Pay Now**

31. The Class/Payment Acknowledgement area appears.

PRINCE GEORGES COMMUNITY COLLEGE

Academics > CE-Course Search and Registration

Welcome to Owl Link!

New Continuing Education students  
[Create an account at Prince George's Community College](#)

Returning Continuing Education Students  
[Login to Register](#)

Registration for Summer 2023 begins on March 27 and registration for Fall 2023 begins on April 3 for returning students and April 10 for new students. Meet with an advisor today to plan your courses! Courses are offered in many formats to fit your needs, including flexible online, scheduled remote, and several hybrid options. This schedule is subject to change. Keep checking the schedule often, as new sections may be posted regularly! [Click here](#) for more information.

Register and Pay for Continuing Education Classes

Class/Payment Acknowledgement

Receipt Number	001220079
Date/Time	6/1/2023 7:13:51 AM
Merchant	Prince Georges Cmty College 301 Largo Road Largo, MD 20774 2199
Payer	1018550 Etarae Weinstein

Billing Information

**Sign out**

32. In the top right corner, click **Sign out**.

Your registration is complete. If you are using your personal computer, tablet, or phone, you may stop here. An email message acknowledging class payment should appear in your email Inbox if you entered a valid email address when paying. An example is shown below. If you want to double check, see document titled “Checking Your PGCC SAGE Class Registration” on MyErickson and RiderwoodLife.com.

**Class/Payment Acknowledgement**

**Receipt Information**

Receipt Number: 001220079  
 Date/Time: 06/01/2023 07:13:51AM  
 Merchant: Prince Georges Cmty College  
 301 Largo Road  
 Largo, MD 20774 2199  
 Payer: [Redacted]

**Billing Information**

Payment Method: [Redacted]  
 Control Number: [Redacted]  
 Authorization Code: [Redacted]  
 Transaction Number: [Redacted]  
 Description: [Redacted]  
 Total Amount: [Redacted]

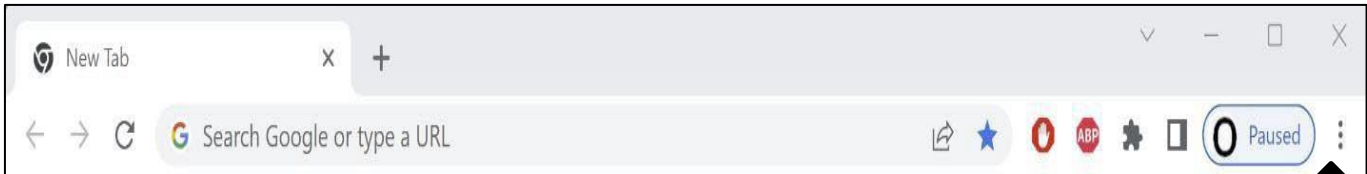
**Registered Classes**  
 You have successfully registered for the following classes.  
 Your account has been charged \$40.00, and reflects only the successful registrations listed below. A copy of the receipt has been emailed to the address provided.

Price	Course Name	Course Title	Meeting Information	Faculty	Credits	CEUs	Location
\$40.00	MUS-301-04015	Music	06/14/2023-07/26/2023 Lecture Wednesday 10:00AM - 12:00PM, Riderwood Village Senior	S. [Redacted]	0.00	SNRR	

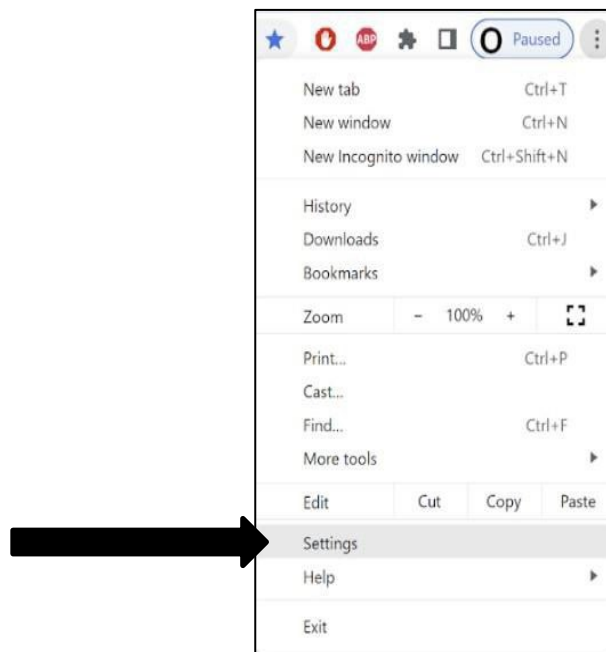
# Deleting Your Personal Information from a Public Computer

**Recommended:** If you are using a public computer, such as a computer in the Media Center, remove your personal information from the computer before leaving the computer. In Chrome, the top of the browser window looks like the first image below.

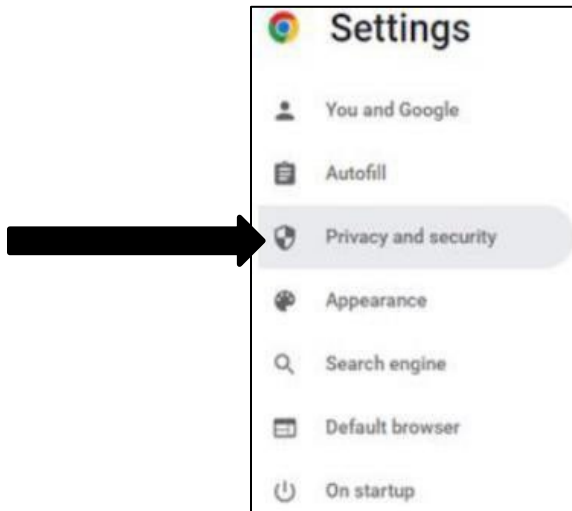
1. Near the browser's top right corner, click the  icon.



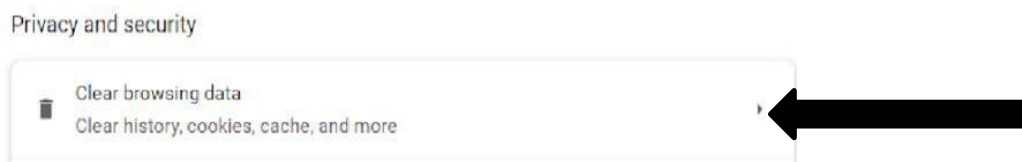
*A pop-up menu appears.*



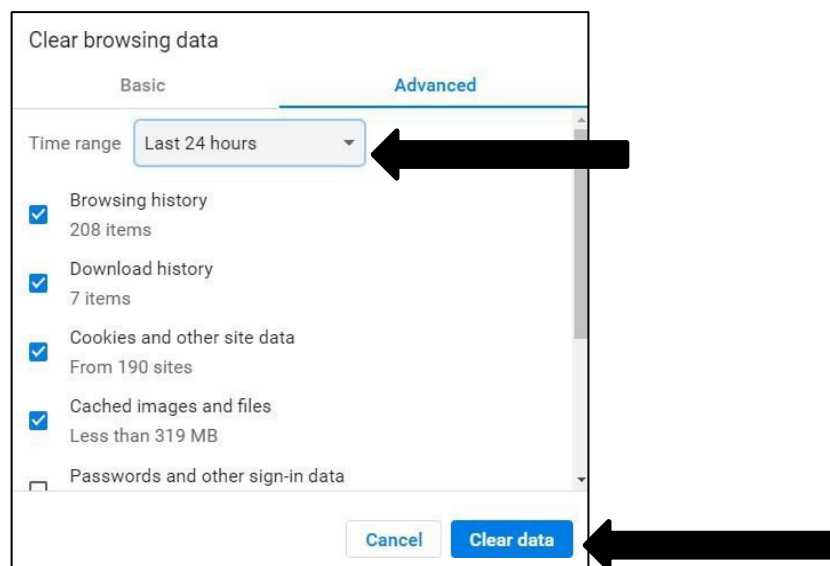
2. Click **Settings**. *The Settings menu appears.*



3. Click **Privacy and security**. *The Privacy and Security area appears.*



4. To the right of Clear browsing data, click the arrow. *The Clear browsing data check list appears.*



5. From the Time range drop-down list, click **Last 24 hours**.

6. Click **Clear data**. *Your personal data is removed from the public computer.*